



Registered Office : Baghajatin Road, Siliguri
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START-UP REGISTRATION FORM

1. Name Mr. / Mrs. /Miss :
2. Father/Husband Name :
3. Date of Birth :
4. Gender : Male/Female
5. Category : General/SC/ST/OBC/Minority/Other
6. Educational Qualification :
7. Contact Number :
8. Email :
9. Residential Address :
Village/City : State: Pin Code:
10. Start-up Name : M/S :
11. Start-up Activity details :
12. Land/Unit Status : OWN/RENTED/LEASED Rent/leased Value per Month: Rs.
13. Expected Seed Fund Required :
14. Start-up Unit Address with Pin :
Village/City : State: Pin Code:
15. Skill Training Attended : Yes No
16. EDP/ESDP/SDP training Certificate : Yes No
17. Existing Income / Financial Ability (Per Year) : Rs.
18. Business Plan for enterprise: Service Industry Manufacturing Industry Retail
19. Organization Type: Pvt. Ltd. Company/Public LTD Company / Company under section 8/ Society/Trust/Partnership/
Proprietorship/SHG/ LLP)

20. AADHAAR No *** :
21. Voter ID No *** :
22. PAN No *** :
23. Trade License No (If any) :
24. GST No (If any) :
25. CIN No (If any) :
26. Udyam Registration No (If any) :
27. Own Investment Capacity (in Rs.) *** : Rs.
28. Existing Investor & equity percentage :
29. Fund raising from other source in details :
30. Start-up Stage : Ideation/Validation/Scale-up/Other _____

Date:
Place:

Incubatee Signature with seal

Required Documents for Start-up:

1. DPIIT Certificate (If any)
2. Company Incorporation Certificate (If any)
3. Company Memorandum & Article of Association
4. GST (If any)
5. PAN & TAN (If any)
6. Trade Mark Certificate (If any)
7. Address Proof of Founders (Votar ID/Driving License/Adhar Card/Residential Certificate/Electricity bill) *
8. Photo Identity Proof of Founders (Aadhaar Card/Votar Card/Driving License/Pass Port) *
9. Date of Birth Proof of the founders (Admit Card/Birth Certificate/PAN Card) *
10. PAN Card of the founders
11. Educational Certificate of the founders (Last Qualification) *
12. Skill Training Certificate (If any)
13. Cast Certificate SC/SC/OBC (if any)
14. 1 Copy Pass port Color Photograph*
15. Trade License if any
16. Last three years ITR With Computation for Individual (Last Three Years Audit Report & ITR for Organization) *
17. NOC From Land/Shop Owner(Rented/Leased) or Land Documents & Conversion (Own)
18. Experience Certificate if any
19. Pollution Certificate
20. Fire License
21. Udyam (MSME) Registration Certificate(If any)